



THE ANU OBSERVER

Meeting of The ANU Observer Council

Date: Wednesday 03 July 2019

Expected Open of Meeting: 5:10 pm

Item 1 - Attendance and Apologies

Delievered by Eliza.

Item 2 - Acknowledgement of Country

Item 3 - Previous Action Items

Contact ANUSA/PARSA for advice - Eliza 25/6 Not completed. Will meet with PARSA in person soon.

Contact PKF - Jules - 28/6 Done.

Legal advice - Jess and Eliza - by 12/7 Will do ASAP.

Get documents together - Jules - continuous and as soon as possible.

Ongoing.

Send to PKF - Jules - TBA Deferred till later.

Jess: Everyone to review reflections. To come to the next meeting with three nuggets of ideas. See discussion later.

Julian to send an email sussing out SSAF timeline. Done!

Eliza: Advertise post Done.

Kon: Orgainse new graphic Done.

Jess: to take care of the post Done.

Eliza: Website to be down from 5 - 8 July IMMANENT.

Item 4 - Reports

4.1 News Report

- Task now is touching base with team, getting people to write again
- We have a few strategies to ease people back into writing
- Sofia is resigning, it's not anything bad, just a priorities/time thing
- Hopefully should get a few long-term pieces out over the break so we don't have radio silence
- We've discussed having a survey about our coverage, hopefully for people to fill out during Bush Week for traction

4.2 Digital Report

There have been no events that the digital team has covered for the past two weeks. Most of the team is away for the break, except me, Stavros and Tristan. We have received new applications for video and web admin. We are expecting two to start in the video team soon, starting one's trial on Friday. We held the web admin interview yesterday and it went ok. I am waiting for Stavros to give me his opinion, towards the end of the week, when we catch up. I will use the weekend to clean up the drive and rearrange it. Stavros is also going to backup the server and update wordpress on the weekend. The version we are running is an old one and that is the reason why our website crashes. We are also redesigning the layout, but that may take longer than just this weekend. I am planning to have this completed before the beginning of the semester. I am also planning to do maintenance on Canva next week or the week after. If I finish with the google drive earlier, I may start on that this weekend. We will try to release the 'The Term in Photos' album this weekend.

4.3 Chair's Report

Eliza: Sorry for not writing one down. A few things:

1. Some movement from office space, email with photos of furniture offering them. I've sent a follow up email today about the paperwork. If no progress, then next email won't be as airy fairy. Happy with the number of emails.
2. Bank account stuff. Kon as a trustee and do two to sign. I notice that despite being multiple days, and did not see the second account. They fucked up. They got Jules to sign for the trustee element, but for the two-to-sign.

Jules: What I discussed the two to sign with the guy.

Eliza: They have now left a very comprehensive step by step guide to fix it. Glad we've realised this. Jules to get to the bank this week. Trustees though are all sorted. We'll be getting cards soon too.

Q Kon: Same thing with the people next, they will have to apply to the bank?

Eliza: we'll have more changeover, so we'll have a day where we go into the bank all together. We'll make sure it gets done in the first week of December.

Q Kon: We have made those constitutional changes, does it affect stuff?

Eliza: I have ideas getting around it. We can discuss it in prep to the GM. Also, all those docs have been filed with Council and Access canberra.

4.4 Treasurer's Report

Jules: Did not submit a report because I forgot too. I have paid out honoraria and stipends except Ned. Contact me if it doesn't come through. Arbitration handed all the monies. Everything is good in terms of needs to be done. I've contacted PKF and Lube. *unminuted SSAF discussions*.

Q Eliza: I know that a PUVC has been appointed. Do you know who that is?

A: Nope.

4.5 Secretary's Report

None received because casual vacancy.

Item 5 - Items for Decision

None received

Item 6 - Items for Discussion

6.1 Equipment

Kon: Verify if its ok to start about what we're gonna buy before the Semester. One thing we left behind is a purchase of a new computer because of the lack of the office. We've got a lot of video work next semester. Should we buy it now, or wait for the office?

Eliza: Work out what you want to buy, and by then hopefully we should be ready. As soon as we have a move-in date, order. We need to store the assets in a safe place, and this is not safe.

Jules: It's very much worth looking online for second pre-built computers.

Kon: I'll keep that in mind. Should we have a deadline if the office doesn't come through?

Eliza: I'm going to get more aggressive in chasing up in the next week and a half. If we haven't heard by next meeting, we should probably decide what to do then.

Jess: Either way, we need secure assets, and it won't be safe in the co-working space.

Eliza: in terms of buying things, go ahead. Put in COuncil or digital slack about costs and stuff.

Kon: Do we still buy stuff and get reimbursed?

Eliza: it will depend on the item. If its a physical store, I can come with you. Harder online though.

Kon: I'm mindful of expensive things like the computer.

6.2 Secretary Role

Eliza: We should readvertise for the 12th. If we don't get applications, then what. We can not fill the vacancy, or people can fill two positions. We can work out stipends from that.

Kon: does it have to be an outside person?

Eliza: No, it can be a reporter for example.

Jules: and that would be ideal.

Kon: We should advertise in Jobs and Internships. Schmidtposting?

Eliza: nah.

Kon: it would give people a better idea what we're about

Advertise in Slack about the role in both teams. Advertise on social media about the role.

Jules: Something to flag is the pay.

Eliza: yeah, compared to news editor, its a good deal.

Item 7 - Other Business

Item 8 - Recall Actionables

Expected Close of Meeting: 5:43 pm