



THE ANU OBSERVER

Meeting of The ANU Observer Council

Date: Wednesday 15 July 2019

Expected Open of Meeting: 6:27pm

Item 1 - Attendance and Apologies

Apologies: Jess Whiting

Item 2 - Acknowledgement of Country

Delivered by Eliza

Item 3 - Previous Action Items

Secretary Role: Advertise in Slack about the role in both teams. Advertise on social media about the role.

Website to be down from 5 - 8 July IMMANENT.

Item 4 - Reports

4.1 News Report

4.2 Digital Report

The website and google drive maintenance took place two weeks ago. There is still a lot of work to take place for both things. The drive has a lot of content that needs to be backed-up. It was noticed that the

Konstantine: The website is a long process, and Stavros has been working a lot. We're probably getting a second person soon so next semester they can help improve the website. The Google Drive is a bit of a mess. It turns out every file is linked to the person's personal file, so if they delete it it gets deleted from our Drive. We've backed up the important documents but there are photos we need to back up.

Eliza: Probably good to create a back-up policy for the drive.

4.3 Chair's Report

4.4 Treasurer's Report

Item 5 - Items for Decision

5.1 Secretary Casual Vacancy

Two applications. Applications in Slack to be reviewed. Formal applications, cover letters and resumes. Undergrad and Postgrad. Postgrad professional experience; Indian army and other. Und. organisational exp. ANUSA administrative committee and SR. Concerns phrase things that this is a paid job, but this can be because of professional reasons and written in the way other applications are written like. We are thinking to organise sit down with UND because she has relevant exp. If not happy, sit with other guy. Ash has more preferable exp.

Jules: I agree.

Eliza: **Contact Ash. Konstantine and I will meet. See how she goes.**

Item 6 - Items for Discussion

6.1 Assistant Treasurer

Konstantine: What did you think of the person I suggested for Assistant Treasurer?

Jules: We've been in touch. We're going to be meeting next week, he seems good.

6.2 Audit

Eliza: ANy progress.

Jules: Not yet. Spoken to accountant friend on how to do it.

Eliza: Expected costs?

Jules: They need documentation before arranging to talk to them.

Eliza: Let us know if you need any help because we need to sort it ASAP.

6.3 SSAF

Eliza: The timeline will be coming soon.

6.4 New Constitution

Eliza: Seems fine so far. No concerns so far.

Item 7 - Other Business

Item 8 - Recall Actionables

Expected Close of Meeting: 6:37pm