



THE ANU OBSERVER

Agenda for Meeting of The ANU Observer Board Meeting

Date: 20/10/2023

Opening of meeting: 6:00

Item 1-Attendance

James

Will

Anneysha

Hannah

Richard

Mackenzie

Ryan

Nuria

Maddy

Item 2 - Acknowledgement of Country

By James Weatherman

I wish to acknowledge the Ngunnawal peoples as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. We also acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region, and pay our respects to elders past, present and emerging.

Item 3 - Items for Decision

Item 4: Things to discuss

4.1 - Discuss thoughts on implementation of Senior Reporter

James: Want to open a discussion, probably a long term goal. Think it would be good to embed some extra responsibilities into the constitution so reporters who don't want to join the board team have an incentive to pick up more roles and responsibilities.

Hannah: Pipeline to editor, but doesn't need to be in constitution

Ryan: In Editorial policy.

4.2 - Broken dishwasher

Mackenzie: Bri helped me put RinseAid. So we need to see if it's still broken.

Dishwasher is fixed.

4.3 - Selling spare desks

Will: We have 6 expensive desks that we could sell. If we want to bin we need to find people to remove them. Need to decide if we want to sell a) to sell or b) confirm they are.

Ryan: Should we reconfigure more seating.

Will: Not sure whether the furniture became ours or if they were pre furnished. Or ask who was in this office beforehand eg. ANU Office of Foreign Exchange.

Mackenzie action: to work out who owns the desks and how to get.

4.4 - Observer card access

Mackenzie: I don't have a card access

Will: Do we want to do it so that where we buy, we are reimbursed.

Richard: I have the card

Ryan: Is it better to be safe and just keep it

Richard: it's easier to keep track of charges.

Maddy: If you have access to the credit card then there's not the option of having the receipt. If you don't have that, then for auditing purposes it becomes difficult to keep track of.

Richard: Lets keep the card down to just the Finance exec.

4.5 - Board handover

Will: We should organize a board handover, because we have a 50% turnover. There is value to having the board and next year's board. .

Date proposed: 5th November

Hannah will set up a 'when to meet'

4.6 - Editor Restructuring: hannah

====Proposal from Hannah====

Will: Is there a way to decrease the pay, is there a way to take the money from somewhere else?

Richard: If we don't use some money, we have to take somewhere else.

Nuria: Community Exec and Secretary then you would get more money as honoraria.

Mackenzie: What about senior reporter.

Ryan: with an extra editor rather than a senior reporter.

Will: then we could remove the secretary and community exec for the elected role. Could put in a maybe clause.

Ryan: It can't cut other people's things?

Richard: We could dip into the reserve fund. Can we leave this until next year?

Hannah: Just to clarify we have to work where the fourth editor's money is going to, and whether we make a podcast exec position.

Ryan: You want it to be a third team?

Will: Yes. We pass a motion and say that the podcast team will be a separate team and will have an elected team and they will not be paid.

Will: We could do two things. The podcast team is a sub team, the leader of the podcast team is a similar position of a senior reporter.

James: Come up with a name, entitled to come to the board meetings, exactly like a sub-team.

James: Sub-teams aren't in constitution.

Mackenzie: We were all hoping for the community exec to be me. I would maintain that position while James is making a way for the podcast team to get recognised in the constitution.

Ryan: It would be the same as a senior reporter.

Hannah: You'd be the best.

Will: You'd still be a community exec but you'd also be part of the visual team. You could have all of the creative directions (up to the VCE).

Mackenzie: Could we have a cleaning team?

Board: Yes.

Will: We will solve numbers in next minutes.

4.7 - Printer/Vacuum

Will: The printer is dead. It is a hunk of metal. It is unusable. We need to figure out how to get rid of it. It took us 3 hours to move across the room.

Board: We'll figure it out.

4.8 - Passwords + Instagram/Facebook Admins for accounts

Hannah: Keeping passwords updated and regularly changed.

Will: We have an on-boarding and out-boarding slack channel.

Will: another thing in the constitution is implementing is probation.

Will: Need to update constitution on the website.

4.9 - Advertising around campus

Will: Annisa is keen to do external posters.

Board: Agreed

4.10 - Constitution change

Hannah: Remove COO

Board: Let's remove COO

Will: One of the final drafts has explicitly highlighted all the COO stuff. Go in google drive and go to constitution.

4.11 - Sponsors for posts

Will: I'm for it but then if we start sponsoring a post then who can choose and what we can.

Ryan: It should just be approved by VCE and Editors. There should be a limit.

4.12 - Honoraria payments

Hannah: People who haven't been paid need to be paid send BSB to Richard.

4.13 - Cleaning

Mackenzie: Clean team.

Board: Says yes (hire professional).

4.14 - Badger

MacKenzie: I haven't been paid for badger social.

Richard: I will reimburse

Item 5-Other Business

5.1 - Mackenzie - wants a professional cleaner to come in once per semester.

5.2 - Maddy will be elected for OGM.

Meeting closed

7:52pm

Next board meeting:

29/10/2023